

ROMAC

REFERRAL OF PATIENTS TO ROMAC

If you wish to refer a potential patient to ROMAC, these are the steps you should follow:

1. Speak to the patient and to the guardian and obtain as much information as possible to enable completion of the Referral Form. If the guardian offers more information than what we are requesting on the Referral Form, please include it as well, as this may also be beneficial to assist ROMAC consideration. The more information you have, and more accurate the contact details you can provide, the better it is. Where patients live in a very remote location try to identify a suitable contact in the closest village/town.
2. Obtain a complete medical history of the child as best as one can get. Try and find out the names and contact details of doctors or hospitals that had treated the child.
3. Obtain or take close up photos from all appropriate angles and one facing the camera for identification purposes. These photos will be used by the ROMAC Medical Director, in conjunction with our medical information, and should clearly show the nature of the medical problem.
4. Establish from a local doctor whether the child meets ROMAC's criterion ie that the case cannot be treated in the home country due to lack of medical facilities.
5. Find out whether the country has a Rotary presence. If so, ascertain the name of the Rotary Club closest to the address of the patient or any church or religious organisation which would be able to communicate with the patient and help ROMAC to follow up with the inquiry. Name and addresses, email contact details and phone numbers of contacts willing to help us follow the case in that country will assist greatly.
6. Be aware that we cannot help a child who is presently in Australia or New Zealand and has been sponsored by some other person or organisation.
7. It is important to make no promises. The decision to accept a patient cannot be made until ROMAC Board approval is obtained.

AFTER ROMAC MEDICAL BOARD APPROVAL IS GIVEN

8. Advise the parents (or guardians) that there may be an interval of several months prior to acceptance of the case if it is non critical. Every effort will be taken to advise the parents as soon as possible in life threatening situations.
9. Parents and guardians should be advised that cases outside the ROMAC guidelines cannot be accepted.

10. Submit the ROMAC Referral form to the ROMAC Operations Director in the first instance.